



REQUEST FOR PROPOSALS

IT Systems Integration, Hardware Implementation & Managed Services

Alchemist Public Market (APM)

Alchemist Community Development Corporation

Release Date: Wednesday 7/22/2026

Proposal Due Date: Friday 8/7/2026

Organization Overview

Alchemist Community Development Corporation (Alchemist CDC) is a Sacramento-based nonprofit organization dedicated to connecting communities to land, food, and opportunity. Through food access programs, certified farmers' markets, workforce development, food business incubation, and community-centered placemaking initiatives, Alchemist CDC advances equity, economic mobility, and regional food system resilience.

Purpose of This RFP

Alchemist CDC is seeking proposals from qualified IT consulting firms to support the hardware selection, systems integration, and operationalization of a campus-wide IT environment for Alchemist Public Market, preparing to launch construction in Sacramento's River District.

This engagement will span the final design, construction, and pre-opening phases of the project (approximately 8 months), culminating in a fully operational and integrated IT environment at launch.

Ideally, the selected firm will also provide ongoing managed IT services and support for Alchemist Public Market following installation. The long-term intent would be for the selected firm to expand to managing all Alchemist CDC hardware, software, and IT services by the end of 2027.

This RFP is specifically focused on hardware systems, infrastructure alignment, and cross-system integration at Alchemist Public Market.

Important Scope Clarifications

To ensure alignment across consultants and avoid duplication of work:

- General low voltage design has already been completed through the A/E process
- Certain systems are partially defined in construction documents
- Security, environmental monitoring, PV/BESS, and other building systems are being designed and installed by separate consultants and vendors
- Website, POS programming, and digital platform integration are being led by The So Good Agency (web and systems partner)

This contractor will NOT be responsible for:

- Website design or development
- POS software configuration or programming
- Designing low voltage systems from scratch
- Designing security, AV, or building systems from first principles

Instead, this contractor will serve as the IT integration lead, ensuring that all systems are:

- Hardware-aligned with programmed functionality
- Connected within a unified infrastructure
- Accessible to appropriate users

- Operational at launch and sustainable long-term

Site Overview: Alchemist Public Market (APM)

The APM campus includes:

- Multi-vendor food operations (pods, trailers, café, market, bar)
- Workforce development and entrepreneurship programs
- Public gathering and event spaces
- Community-serving facilities and programming areas, including a shared-use, all-electric commercial kitchen, coworking building, and outdoor courtyard
- Integrated all-electric infrastructure, including PV/BESS systems

The IT environment must support:

- Multi-revenue center operations
- Vendor-level and area-level autonomy with centralized oversight
- High-volume public wifi access, along with highly secure data transfer and storage for financial and programmatic operations
- Real-time monitoring and operational visibility
- Secure, role-based access across systems

Scope of Work

The selected contractor will provide hardware-focused consulting, integration, coordination, and managed IT services.

1. IT Systems Integration & Hardware Architecture

The contractor will conduct a comprehensive review of all technology, communications, safety, security, and operational systems planned for the campus to verify that systems are appropriately scoped, integrated, and aligned with operational requirements.

This review should identify potential gaps, redundancies, conflicts, or unmet operational needs across all technology platforms and vendors, including but not limited to:

- Network infrastructure and WiFi
- Internet and telecommunications services
- Audio/visual systems
- CCTV and security systems
- Access control and alarms
- Environmental monitoring systems
- PV/BESS monitoring platforms
- POS and operational hardware
- Staff devices and business systems
- Emergency communications and life-safety related technology

The contractor will provide recommendations to ensure all systems function cohesively and support the full operational, programmatic, public-facing, and administrative needs of Alchemist Public Market at opening and long-term operation.

Contractor will also:

- Align all hardware with operational and software systems developed by So Good

- Ensure scalability, reliability, and maintainability of all systems once operational
- Coordinate with A/E team, construction manager, So Good, and other vendors

2. POS Hardware Systems (No Software Scope)

POS systems will be programmed and configured by The So Good Agency.

The contractor will:

- Recommend and procure compatible hardware complimentary to So Good software/program design, including:
 - POS terminals
 - Kitchen display systems (KDS)
 - Printers
 - Payment devices
- Install and physically configure systems across:
 - Vendor pods and trailers
 - Café / bar
 - Market / retail areas
- Ensure hardware supports:
 - Multi-vendor operations
 - Revenue center structure
 - Commercial kitchen operations
 - Intended workflows
- Coordinate closely with So Good and POS vendor to ensure full functionality
- Test and validate system readiness

3. Network Infrastructure (Public & Private WiFi)

The contractor will:

- Install and configure network hardware within existing infrastructure
- Implement:
 - Public WiFi
 - Secure private networks for staff and vendors
- Establish network segmentation
- Ensure sufficient bandwidth and redundancy
- Configure access control and permissions

4. Systems Integration: Security, Monitoring & Building Systems

Security, environmental monitoring, PV/BESS, and related systems will be designed and installed by other vendors.

The contractor will:

- Integrate these systems into APM's IT environment
- Ensure compatibility with network infrastructure
- Establish centralized access and visibility across systems

Scope includes:

- Integration of:
 - CCTV systems
 - Access control
 - Alarm systems
 - Environmental monitoring systems

- PV/BESS monitoring platforms
- Development of:
 - Centralized access points or dashboards (where feasible)
 - Role-based permissions and user access
- Coordination with all system vendors to:
 - Align data flow
 - Avoid siloed systems
 - Ensure usability for staff
- Establishment of:
 - Access protocols
 - Data storage and retention alignment
 - Backup coordination

5. Audio Visual (AV) Hardware Alignment

AV infrastructure is partially defined in design documents.

The contractor will:

- Review existing AV plans
- Recommend and procure appropriate hardware
- Ensure AV systems integrate with network infrastructure
- Coordinate with AV designers and installers
- Support installation, testing, and operational readiness

6. PV/BESS & Infrastructure Coordination

The contractor will:

- Coordinate with energy system providers
- Ensure IT infrastructure supports monitoring and control systems
- Align systems with resilience and backup power conditions

7. Business Hub & Device Management

The contractor will:

- Procure and deploy:
 - Workstations
 - Shared devices
 - Office hardware
- Configure systems for staff use
- Implement device management protocols

8. Cybersecurity, Backup & Access Management

The contractor will implement:

- Network security systems
- Endpoint protection
- Backup and disaster recovery systems
- Role-based access controls across all systems

9. Installation, Commissioning & Training

The contractor will:

- Oversee hardware installation
- Coordinate with construction timeline
- Conduct full system testing

- Ensure operational readiness at launch
- Provide documentation and staff training

10. Ongoing Managed IT Services

Proposals must include:

- 24/7 support availability
- System monitoring and maintenance
- Troubleshooting and on-site support
- Security updates and patching
- Defined SLA response times

Collaboration Requirements

The selected contractor must work in close coordination with:

- So Good (Website and POS Programming Partner)
- A/E, Construction Manager, and construction teams
- Security, AV, and system vendors

The contractor will:

- Translate programmed systems into functional hardware environments
- Ensure all systems work together cohesively
- Participate in coordination meetings
- Support cross-system testing and troubleshooting

Contract Term

- Design & Integration Phase: Through May 2027
- Post-Launch Support: Ongoing monthly managed services agreement

Pricing Requirements

Proposals must include:

- 1. Fixed Costs:**
 - Hardware selection, coordination, installation, and integration through May 2027
 - Coordinated systems design and integration with other project consultants
 - Development of training materials
 - Allocation for likely hardware costs outside of (POS, security, and environmental monitoring hardware - cameras, sensors, keypads, etc.)
- 2. Monthly Managed Services Cost:**
 - Ongoing IT support and services post May 2027
 - Monthly and/or annual software licensing fees (does not include software licensing from 3rd party providers for POS, security, and environmental monitoring)
- 3. Optional Costs:**
 - Future upgrades
 - Specific recommended hardware

Desired Qualifications

Applicants should demonstrate:

- Experience integrating complex, campus-based systems
- Hospitality POS or multi-operator environment experience
- POS hardware deployment experience
- Network infrastructure expertise
- Systems integration across building technologies



- Strong coordination across multiple consultants
- Experience supporting mission-driven organizations
- Local, in-person presence in Sacramento

Proposal Requirements

Proposals must include:

- Firm background
- Relevant project experience
- Technical approach
- Timeline aligned with construction
 - [LINK](#) to current construction permit set and specs
 - Anticipated go-live is April 2027
- Detailed cost breakdown
- Ongoing service model
- Team structure
- References

Evaluation Criteria

Proposals will be evaluated based on:

- Integration capability and technical strength
- Experience with similar environments
- Cost clarity and transparency
- Ability to collaborate across teams
- Long-term support capacity
- History of working with nonprofits

Submission Information

Please submit proposals electronically to:

Sam Greenlee, CEO - sam@alchemistcdc.org

Shannin Stein, Director of Advancement - shannin@alchemistcdc.org

Jacob Sacks, Director of Economic Development - jacob@alchemistcdc.org

Katie Hanten, Principal - Vertical Pacific, Project Construction Manager - katie@vp-civil.com

Sabrina Modelle, Creative Director - The So Good Agency - hello@sogood.is

Subject Line: APM IT Systems RFP – [Firm Name]

Deadline: Friday, August 7, 2026 5:00pm

Alchemist CDC reserves the right to accept or reject any proposal, negotiate scope and pricing, and request additional information.

We look forward to partnering with a team capable of ensuring Alchemist Public Market's systems are integrated, functional, and built to support long-term success.